Authors’ Instructions for the Preparation  
of Initial Submission/Camera-Ready Contributions  
to HAICTA 2020 Proceedings

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**Abstract.** The abstract should summarize the contents of the paper and should contain at most 150 words. It should be set in 9-point font size and should be inset 1.0 cm from the right and left margins. There should be two blank lines before and after the abstract. This document is in the required format.

**Keywords:** We encourage you to list 4-6 keywords in this section.

1 Introduction

This instruction file for Word users may be used as a template. The printing area is 125 mm × 195 mm. The text should be justified to occupy the full line width, so that the right margin is not ragged, with words hyphenated as appropriate. Please fill pages so that the length of the text is no less than 180 mm, if possible. To achieve the printing area required in an A4 paper format check the page formatting of this template paper.

Use 10-point type for the name(s) of the author(s) and 9-point type for the address(es) and the abstract. For the main text, please use 10-point type and single-line spacing. We recommend the use of Computer Modern Roman or Times. Italic type may be used to emphasize words in running text. Bold type and underlining should be avoided.

2 Paper Preparation

Use 10-point type for the name(s) of the author(s) and 9-point type for the address(es) and the abstract. For the main text, please use 10-point type and single-line spacing. We recommend the use of Computer Modern Roman or Times. Italic type may be used to emphasize words in running text. Bold type and underlining should be avoided.

Headings. Headings should be capitalized (i.e., nouns, verbs, and all other words except articles, prepositions, and conjunctions should be set with an initial capital) and should, with the exception of the title, be aligned to the left. The font sizes are given in Table 1.

**Table 1.** Font sizes of headings. Table captions should always be positioned *above* the tables.

|  |  |  |
| --- | --- | --- |
| Heading level | Example | Font size and style |
| Title (centered) | **Workshop Paper** | 14 point, bold |
| level 1 heading | **1 Introduction** | 12 point, bold |
| level 2 heading | **2.1 Printing Area** | 10 point, bold |
| level 3 heading | **Headings.** Text follows | 10 point, bold |
| level 4 heading | *Note* Text follows | 10 point, italic |

Lemmas, Propositions, and Theorems. The numbers accorded to lemmas, propositions, and theorems, etc. should appear in consecutive order.

2.1 Figures

Drawings should have a resolution of at least 600 dpi. The lettering in figures should have a height of 10-point type. Figures should be numbered and should have a caption which should always be positioned *under* the figures, in contrast to the caption belonging to a table, which should always appear *above* the table. Please center the captions between the margins and set them in 9-point type (Fig. 1 shows an example). The distance between text and figure should be about 10 mm, the distance between figure and caption about 6 mm.

To ensure that the reproduction of your illustrations is of a reasonable quality, we do not better use shading.

If screenshots are necessary, please make sure that you are happy with the print quality before you send the files.

Remark 1. In the printed volumes, illustrations are generally black and white (halftones), and only in exceptional cases, and if the author is prepared to cover the extra costs involved, are colored pictures accepted.



**Fig. 1.** The three phases of the link-based collection fusion strategy. The Link-based strategy is more complex and has not been previously described so we will provide a detailed description of it in the following sections.

2.2 Formulas

Displayed equations or formulas are centered and set on a separate line (with an extra line or halfline space above and below). Displayed expressions should be numbered for reference. The numbers should be consecutive within each section or within the contribution, with numbers enclosed in parentheses and set on the right margin.

|  |  |
| --- | --- |
| x + y = z . | (**1**) |

Equations should be punctuated in the same way as ordinary text but with a small space before the end punctuation mark.

2.3 Footnotes

The superscript numeral used to refer to a footnote appears in the text either directly after the word to be discussed or – in relation to a phrase or a sentence – following the punctuation mark (comma, semicolon, or period). Footnotes should appear at the bottom of the normal text area, with a line of about 3cm width immediately above them[[1]](#footnote-1).

2.4 Citations

There are many systems for the citation of references. Please use the alphabetical or name-date method known as the HARVARD system. In this the author's surname and year of publication are cited in the text, e.g. (Bond, 2004), and a reference list (of these citations) is included at the end of the assignment, in alphabetical order by author. The reference list also includes additional details such as the title and publisher. Check this URL <http://www.tvu.ac.uk/lrs/guides/harvard.html> for a detailed list of how to cite references in your text and in your reference list.

2.5 Page Numbering and Running Heads

There is no need to include page numbers.

Acknowledgments. This heading should be treated as a 3rd level heading and should not be assigned a number.

References

1. Stiglitz, J. (2002) Globalisation and its discontents. London: Allen Lane.
2. Aggleton, P. and Chalmers, H. (2000) Nursing models and nursing practice. 2nd ed. Basingstoke: Macmillan.
3. Taruskin, R. (1988) The pastness of the present and the present of the past. In Authenticity and Early Music, ed. N. Kenyon, p.137-207. Oxford: Oxford University Press.
4. Colley, A., Banton, L., Down, J and Pither, A. (1992) An expert-novice comparison in musical composition. Psychology of music, 20, p.124-34.

1. The footnote numeral is set flush left and the text follows with the usual word spacing. [↑](#footnote-ref-1)